



CHECKLIST

Flight Reservations		
	Giles LaPierre	Mathew Pownall

Hotel Reservations		
NH Geneva City Avenue Wendt 42-44, 1203 Genève, Switzerland Phone: +41 22 544 74 74		
*	Giles LaPierre	* Mathew Pownall

Stand:		
	Pop Up Stand	

Shipping		
North American Logistics http://www.nalsi.com/ Contact Name: Chris Morrison P49 Simpson Road Bolton, ON L7E 2R6 T 905.951.5493 888.595.5357 F 905.951.9613 C 647.530.4032 www.nalsi.com		
From: IWG: Building #7 15050 - 54Ave, Surrey		
To: Freeman Warehouse Orlando Florida TO NBAA_2018 Orange County Convention Center		
To IWG: Building #7 15050 - 54Ave, Surrey		

Pick up From:	Surrey, BC date	Ship To: AIX, wait in Warehouse until EBACE_2019
From	Freeman ware- house	To EBACE_2019 Palexpo
We will split merchandise between UK and Surrey at the end of the show		

Badges		
*	Giles LaPierre	* Mathew Pownall
*	Grazia Rossini	* Brenda Lois Turrisi
*	Giuseppe Turrisi	

Stand Installation, Electricity, Cleaning	
Company name: Freeman	Website www.Freeman.com
Contact:	Email: Ivone.Finizio@freemanco.com

Office Supplies	
Pen, markers	Highlighter
Pencil	Staples / Stapler
Tape / scissors	Notebooks / White sheet

Visual support	
* slide show Presentation	* Loop Video
* Batteries / Chargers	* Extensions / Power Bars
* iPad Pro	

Marketing & promotional Material	
He Water Heater 420 210	NPS-A6
IWG-A6	IWG-UV1
IWG-T-Series	IWG-UV2 upload
FeatherWeight	IWG-M1
Contact Sheet / Binder	IWG Circulation Pump
Potable Water Transfer Pump	Pre-Select
Passenger Water Dispenser	He Water Heater 210, 420, 750W

Business Cards	
Steven Bis	Dave Pohl
Giles LaPierre	Lucrecia Leon
Kris Ramachandran	

*	Advertising	
7	Aviation Business Daily 4 full pages, 3 editorials, 3 images	

Corporate Gifts		
*	Candy/Bowl	* Towels
*	Laptop camera protector	